



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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**BOARD MEETING NOTICE**

**Thursday, January 29, 2004, 3:30 p.m.**

CMA Board Room

1333 Broadway, Suite 220

Oakland, California 94612

(see map on last page of agenda)

Chair: Director Peter Snyder

Vice Chair: Councilmember Larry  
Reid

Executive Director: Dennis R. Fay

Secretary: Christina Muller

**AGENDA (#)**

**1.0 ROLL CALL Confirm Quorum 3:30 p.m.**

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 PUBLIC COMMENT 3:35 p.m.**

Members of the public may address the Board during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the CMA Board. Anyone wishing to comment should make his or her desire known to the Chair.

**4.0 CHAIR'S/VICE-CHAIR'S REPORT Information/Action 3:40 p.m.**

**5.0 EXECUTIVE DIRECTOR'S REPORT\*(page 1) Information/Action 3:45 p.m.**

**6.0 CONSENT CALENDAR Approval 3:50 p.m.**

**6.1 Meeting Minutes December 18, 2003\* (page 23)**

**6.2 Financial Reports: December 2003\* (page 27)**

*Consent Items recommended by the following committees:*

**6.3 Plans & Programs Committee**

**6.3.1 State Transportation Improvement Program (STIP): At Risk Report\* (page 35)**

It is recommended that the Board review and approve the attached At Risk report for local projects programmed in the STIP.

**6.3.2 State Transportation Improvement Program (STIP): Extension Requests\* (page 41)**

The CMA Board is requested to approve STIP extension requests for three projects: 1) Crow Canyon Road Safety Improvements (Alameda County), 2) BART-Oakland Airport Connector (BART), 3) Isabel Avenue/Route 84/I-580 Interchange (City of Livermore). The extension requests are due to either a delay in receiving allocations from the CTC or in completing the environmental process within the STIP expenditure deadlines.

#### **6.4      Administration & Legislation Committee**

##### **6.4.1    Draft FY 2004-2005 Work Program\* (page 51)**

In accordance with the joint powers agreement, the CMA Board must adopt a budget in March of each year. A draft budget must be released for review and comment in February. In order to prepare a budget, a work program is necessary. The attached material provides a proposed draft work program. Due to the State budget crisis there are significant uncertainties with regard to several projects and programs included in the work program. It is recommended that the Board approve the draft work program.

##### **6.4.2    Project Monitoring & Delivery Assistance: Project Delivery Management (PDM) Group Contract\* (page 63)**

It is recommended that the CMA Board authorize the Executive Director to execute a one-year contract with the Project Delivery Management Group (PDM) for an amount not to exceed \$580,000. The scope of work included in the PDM contract includes a continuation of project monitoring and project delivery assistance currently being provided to the CMA. Funding for this contract is provided through ongoing project grants and the CMA TIP.

\*\*\* END OF CONSENT ITEMS \*\*\*

#### **7.0      PLANS & PROGRAMS COMMITTEE REPORTS      Information/Action    3:55 p.m.**

##### **7.1      State Transportation Improvement Program (STIP) and CMA TIP: Final Program\* (page 67)**

Based on the guidance provided by the CTC and the estimate of available funds, a program for the 2004 STIP and CMA TIP has been developed. It is recommended that the Board approve the final program for the 2004 STIP and the CMA TIP and forward the final 2004 STIP program to MTC. See agenda item 7.2 for complementary item related to the congestion management program. *Note: 18 affirmative votes required.*

##### **7.2      2003 Congestion Management Program (CMP): Final\* (page 73)**

It is recommended that the Board approve the final 2003 CMP. The draft CMP, with the exception of the Capital Improvement Program chapter, was approved by the Board at the November 2003 meeting. The draft CIP chapter was approved at the December meeting. The CIP has been finalized (see Agenda Item 7.1) and includes the Alameda County Candidate Projects for the 2004 STIP. The complete draft has been sent to all public libraries in Alameda County, was posted on the CMA's web site, and a notice of availability was sent to the CMA's mailing list. Two comments have been received. *Note: 18 affirmative votes required.*

##### **7.3      2004 Countywide Transportation Plan: Status Report\* (page 85)**

In December, MTC approved the estimate of available funds for the update of the regional transportation plan and for each county's transportation plan. The Plans & Programs Committee has been discussing how to apportion the MTC estimates among planning areas and will be making a recommendation in February. In the meantime, staff is scheduling area meetings to consider projects and programs for the CMA's Plan update. Staff has also developed draft guidelines for the selection of projects by the planning areas (attached) and is seeking the Board's input.

**8.0 ADMINISTRATION & LEGISLATION  
COMMITTEE REPORTS**

**Information/Action 4:20 p.m.**

**8.1 CMA Board Retreat: Agenda \* (page 87)**

The annual Board retreat will be held Saturday, February 7, 2004 at the Waterfront Hotel in Oakland. In December, the Board agreed to “funding” as the theme. A draft agenda is attached for the Board’s consideration and approval. MTC Executive Director, Steve Heminger and Business, Transportation & Housing Secretary Sunne McPeak have been invited to discuss the impact of the State fiscal crisis on transportation.

**9.0 OTHER BUSINESS**

**10.0 ADJOURNMENT**

**4:25 p.m.**

\* Attachment enclosed for members and key staff.

\*\* Materials will be handed out at the meeting.

(#) All items on the agenda are subject to action and/or change by the CMA Board. Times for agenda items are approximate.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH  
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*

***NEXT MEETINGS***

**SATURDAY, February 7, 2004, Waterfront Hotel, Oakland (Annual Retreat)**

**THURSDAY, February 26, 2004; 3:30 P.M.; CMA Board Room, Oakland**

**THURSDAY, March 25, 2004; 3:30 P.M.; CMA Board Room, Oakland**

**THURSDAY, April 22, 2004; 3:30 P.M.; CMA Board Room, Oakland**